



MR 87/2017

Date: 11/04/17

**Tender Name: Preferred Supplier for the Supply
of Safety Helmet and Safety Glass**

THE COMPANY - FEA

Fiji Electricity Authority (FEA) is a government owned company solely responsible for supplying power throughout the Fiji Islands. Power is supplied through Hydro, Diesel and wind mill generators located in different parts of Fiji.

The operations of the company are organized into three geographically defined divisions, which correspond to the national administrative divisions. These divisions are:

1. Central/Eastern based in the capital, Suva
2. Western based in the city of Lautoka
3. Northern based in the town of Labasa

Suva and Lautoka are on the island of Viti Levu with main warehouse while Labasa is the commercial centre of the island of Vanua Levu. Lautoka warehouse is designated as the **Central Stores**.

Purpose and description of the Tender

The Fiji Electricity Authority (FEA) is inviting Request for Proposal [RFP] for supply of safety helmet and safety glass from suitable Companies.

Tender Term – [3 Years]

1. Product Information

The supplier should be a manufacturer, authorized distributor or reseller of the products.

The vendors shall submit the names/contacts of utilities or projects where they have previously supplied this material to.

All relevant test reports, product standard certificates and product specification / drawings are required to be supplied in the bid as part of their proposal.

Other information to be provided by the Bidder as part of the proposal is:

1. Manufacturer's / Vendor's warranty on the product.
2. Relevant Test Reports
3. Lead time including transit time.
4. Standard compliance certificate.
5. Items bedded shall be of specification provided by FEA
6. Previous FEA experience with the Bidder and supplier DIFOTIS
7. No of quantity it will carry in stock

2. Delivery – Kinoya, Navutu, Labasa

3. INCOTERMS AND PRICING – The bidder must clearly state the price of their product with INCOTERMS associated with the price – Not Applicable to local bidders.

4. Bidder Details

The Bidder shall provide all the necessary information specified in the tables below:

General
The registered name of the Bidder:
Business address for correspondence: <i>(Location, Street , Locality City, Pin Code, Country, Telephone, Facsimile, Email Other)</i>
Contact name of the Authorised Person:
Contact's position: <i>Contact addresses if different from above</i> <i>Locality City, Pin Code</i> <i>Location, Street, Country, Telephone, Facsimile, Email, Web address</i>
Business structure:
Include the organisations years of experience in this field and reputation in the market place.
Financial standing (Information designed to give client confidence in the financial competence of the BIDDER.) Audited financial accounts for past three years shall be included in appendix.
Company Profile(s)

5. Other value added services.

The bidder is open to include any other information that may add value to their product / Services or after sales services.

6. Stock Availability.

1. Size of stock holding and ability to meet the required quantity.

7. Technical Support

1. Bidder may provide any detail or information of what technical support is available to FEA to make better use of supplier product.

8. Nominated Agent - Respondents shall state if it is their intention, if successful, to appoint an agent for any portion of the services offered.

- i) Respondents shall provide at least the following details of the proposed Agent in the appropriate schedule:
 - (a) Name and address of the Agent
 - (b) Location of factory/premises / Warehouse
 - (c) Number of people employed
 - (d) Quality Assurance status of proposed Agent; and
 - (e) Relevant experience
- ii) Respondents shall guarantee that all services provided by Agent and furnished under this Tender shall be free from deficiencies in design, performance, materials and workmanship.

9. Product Description and quantity.

FEA Stock Code	Description	Base Unit of Measure	Last 3years Usage	Unit Cost
I03480	SAFETY HELMET WITH CHIN STRAP	Each	1196	
Non Stock	Safety Glass	Each		

10. Specifications – As Below

Helmet specs

- Type I – AS/NZS 1801
- Class E - under standard - ANSI/ISEA Z89.1-2014

Safety Glass Specs

- AS/NZS1337 medium impact approved
- Optimised balance for wearer comfort
- HC3000 hard coat lenses with superior scratch resistance
- Easy Clean chemical resistant lenses
- Dust and impact reducing brow guard
- No metal parts fully recyclable
- 100% UV protection
- THS anti-fog lens
- Cold Formable arms for custom fit

- Bidder to provide product specifications complying with the above

11. Product Warranty Period – The bidders to provide warranty period if offered for this period

12. Tender Evaluation

After the bids are received, it will go through a normal tender evaluation process as per FEA's Tender Policy and Procedures. The successful and unsuccessful bidders will be advised of the outcome after completion of the Tender evaluation process.

The successful the bidder will enter into a 1 or 3 years contract with FEA [Whichever applicable] as mutually agreed. All terms & condition, and pricing details will be stipulated in contract documents.

Submission of tenders

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the FEA Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at 4:00 p.m. (16.00hrs Fiji time) on Wednesday, 10th May, 2017.

Each tender shall be sealed in an envelope with:

The envelope bearing only the following marking:

TENDER No. MR 87/2017

Preferred Supplier for the Supply of Safety Helmet and Safety Glass

The Secretary, Tender Committee
Fiji Electricity Authority
Supply Chain Office
Private Mail Bag, Suva

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened. (Bids via e-mail or fax will not be considered).

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act and must have the most current Tax Compliance Certificate.

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360 or (+679) 9991587.**