

Tender Submission - Instruction to bidders

It is mandatory for Bidders to upload a copy of their bid in the **TENDER LINK** Electronic Tender Box no later than **4:00pm on Wednesday 18th NOVEMBER, 2015**.

To register your interest and tender a response, view 'Current Tenders' at:
<https://www.tenderlink.com/fea>

For further information contact The Secretary Tender Committee, by e-mail
TDelairewa@fea.com.fj

In additional, hard copies of the tender, one original and one copy must be deposited in the tender box located at the FEA Head Office, 2 Marlow Street, Suva, Fiji no later than **4:00pm, Wednesday 18th NOVEMBER, 2015**- Addressed as

Tender – MR 177/2015 – Supply of CAT3516 Generator Overhaul Parts

**The Secretary Tender Committee
Fiji Electricity Authority
Head Office
Suva
Fiji**

- **Hard copies of the Tender bid will also be accepted after the closing date and time provided a soft copy is uploaded in the e-Tender Box and it is dispatched before the closing date and time.**
- **Tenders received after 4:00pm on the closing date of **Wednesday 18th NOVEMBER, 2015**, will not be considered.**
- **Lowest bid will not necessarily be accepted as successful bid.**
- **It is the responsibility of the bidder to pay courier chargers and all other cost associated with the delivery of the hard copy of the Tender submission.**

TENDER SUBMISSION CHECK LIST

The Bidders must ensure that the details and documentation mention below must submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company Name: _____
(Attach copy of Registration Certificate)
2. Director/Owner(s): _____
3. Postal Address: _____
4. Phone Contact: _____
5. Fax Number: _____
6. Email address: _____
7. Office Location: _____
8. TIN Number: _____
(Attach copy of the VAT Registration Certificate – Local Bidders Only)
9. Company Registration Number: _____
(Attach copy of the Business License)
10. FNPF Employer Registration Number: _____
(For Local Bidders only)
11. Contact Person: _____

I declare that all the above information is correct.

Name: _____ Position: _____ Sign: _____

Date: _____