



**MR 113/2015**

**Request for Quotation**

**for**

**EIA Study for proposed Momi Bay 33/11kV  
Zone Substation and Nawai 33kV Switching  
Station Projects**

**Documents Status:**

<b>Revision</b>	<b>Date</b>	<b>Status</b>	<b>By</b>
A	22/06/2014	Initial draft submitted for review	KP
B			
C			
D			

## **1 Background of Fiji Electricity Authority**

The Fiji Electricity Authority was established as a statutory body in 1966 and its core function is to generate, transmit, transform, distribute and sell electrical energy either in bulk or to individual customers in Fiji.

The Authority is entrusted with enforcing the Electricity Act, regulations, standards, examining and registering electricians and such other associated tasks. The Authority is also governed by the requirements under the Public Enterprises Act.

## **2 Purpose and Description of the Proposal**

The Fiji Electricity Authority (FEA) intends to develop a 33/11kV Zone Substation in Momi for the Momi Bay commercial and residential development and a 33kV Switching Station in Nawai, Nadi along the Queens Road.

The objective of this assignment will be to:

- Carry out scoping and prepare and obtain Department of Environment approval for Terms of Reference for the Environment and Social Impact Assessment Study
- Upon receipt of approval for Terms of Reference, carry out Environmental and Social Impact Assessment and submit report for Department of Environment approval
- Suggest mechanisms and plans to mitigate and/or monitor potential risks during project implementation

## **3 Methodology and Timelines**

The Consultant shall be engaged to undertake the consultancy work according to a planned schedule to be completed no later than 14<sup>th</sup> August 2015. The Consultant is expected to propose a work layout, plan, and the expected outputs with appropriate methodology.

The Consultancy will commence no later than 3<sup>rd</sup> July 2015 and is expected to be completed by 14<sup>th</sup> August 2015.

## **4 Qualifications and Competencies**

The Consultant shall:

- Possess at least a Bachelor's degree in development, environment science, geography, natural resource management and/or related field with at least five (5) years' experience in relevant field
- Be a registered EIA Consultant with the Department of Environment
- Have experience working in facilitating community consultations and facilitating discussions
- Demonstrates integrity and commitment to FEAs values
- Have strong interpersonal and communication skills

The Consultant is expected to provide his/her own resources to carry out this assignment.

## 5 Price Proposal & Payment Schedule

The Price Proposal shall be a lump sum price itemizing the price for Momi Bay 33/11kV Substation and Nawai 33kV Switching Station and shall be inclusive of all taxes.

The following payment schedule will be used for making payments by FEA.

Item	Percentage	
	Momi Substation	Nawai Sw. Station
Scoping, Preparation and Dept. of Environment approval of the TOR	10%	10%
Completion and Approval of Final EIA Report by Dept. of Environment	90%	90%
Total	100%	100%

## 6 Quotation Validity Period

The quotation shall be valid for a period of 30 days from the closing date.

## 7 Cancellation/Termination of Assignment

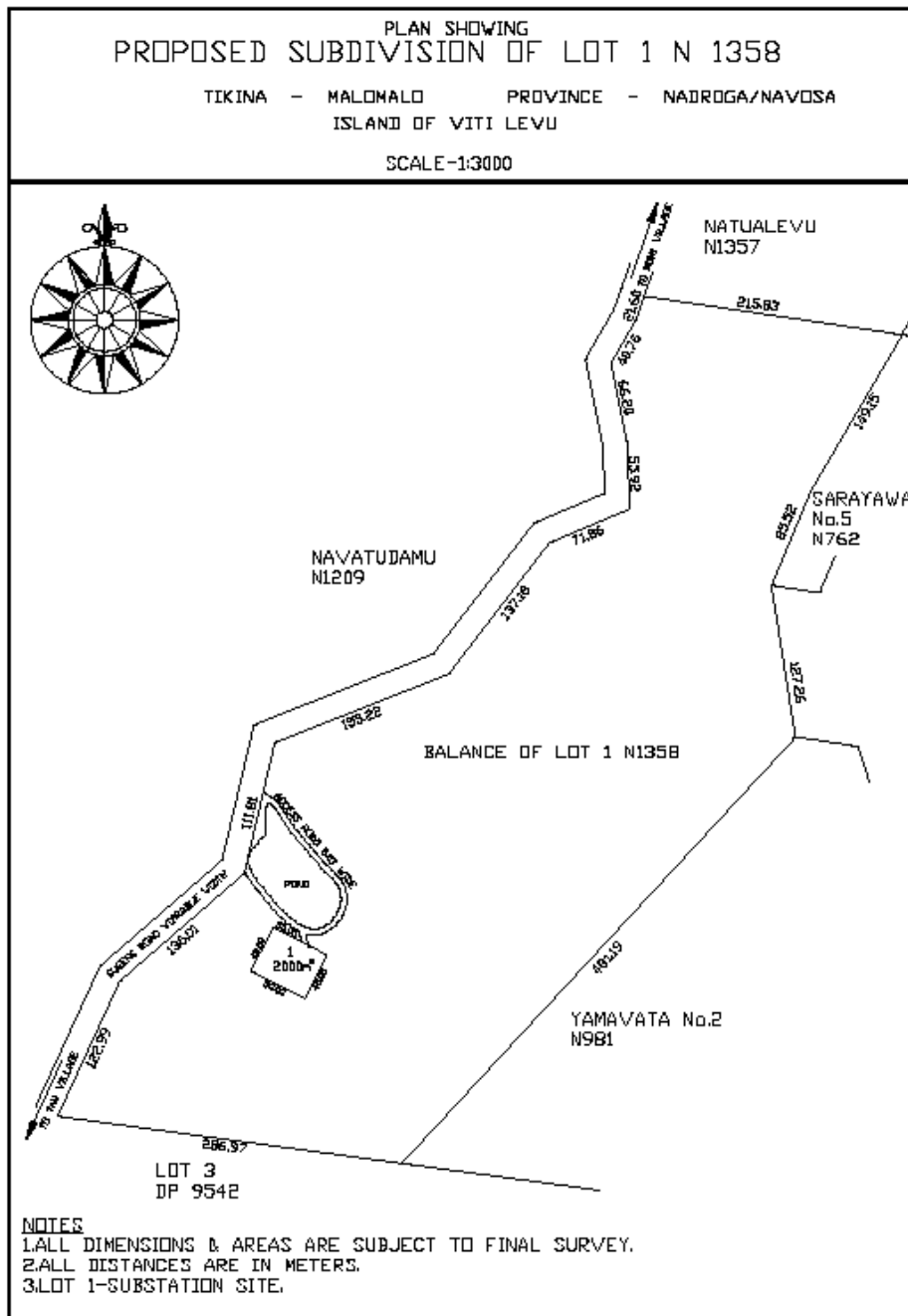
The FEA may, at its sole and absolute discretion, cancel, suspend, terminate or abandon part or the whole of this assignment, at any time prior to the execution of a formal written agreement without any liability.

## Appendix A: Consultant Details

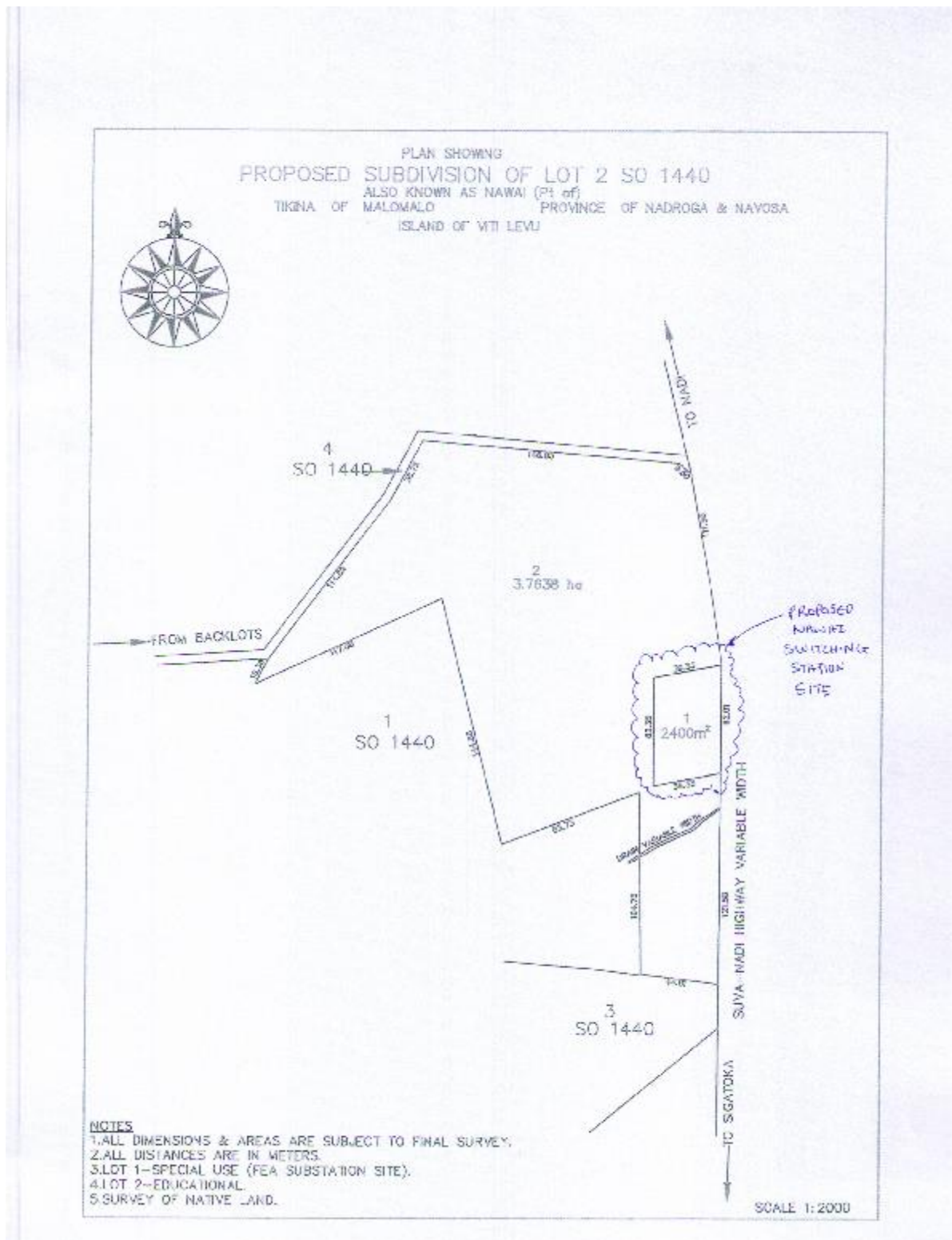
The Bidder shall provide all the necessary information specified in the tables below:

General			
<b>The registered name of the Bidder:</b>			
<b>Business address for correspondence:</b> (Location, Street , Locality City, Pin Code, Country, Telephone, Facsimile, Email Other)			
<b>Contact name of the Authorised Person:</b>			
<b>Contact's position:</b> <b>Contact addresses if different from above</b> Locality City, Pin Code Location, Street, Country, Telephone, Facsimile, Email, Web address			
<b>Business structure:</b>			
<b>Include the organisation Chart</b>			
Company Profile(s)			
<b>Reference Sites</b> (Use separate schedule formats for this response) [Details of at least two similar Projects in the last 5 years (including contact details) which will demonstrate the Bidder ability to carry out the functions for this project in a timely and professional manner.]			
Designated Staff	Name	Position	Project Designation
(Detailed profiles of key staff shall be included in appendix)			

# Appendix B: Proposed Momi Bay 33/11kV Substation Site Location



# Appendix C: Proposed Nawai 33kV Switching Station Site Location



## **Tender Submission - Instruction to bidders**

It is mandatory for Bidders to upload a copy of their bid in the **TENDER LINK** Electronic Tender Box no later than **4:00pm, on Wednesday 29<sup>th</sup> July, 2015.**

To register your interest and tender a response, view 'Current Tenders' at: <https://www.tenderlink.com/fea>

For further information contact The Secretary Tender Committee, by e-mail [TDelairewa@fea.com.fj](mailto:TDelairewa@fea.com.fj)

In addition, hard copies of the tender, one original and one copy must be deposited in the tender box located at the FEA Head Office, 2 Marlow Street, Suva, Fiji no later than **4:00pm, on Wednesday 29<sup>th</sup> July, 2015**- Addressed as

**Tender – MR 113/2015 – Environmental Impact Assessment (EIA) for Momi and Nawai Substation Projects**

**The Secretary Tender Committee  
Fiji Electricity Authority  
Head Office  
Suva  
Fiji**

- **Hard copies of the Tender bid will only be accepted if it is dispatched before the closing date and time.**
- Tenders received after **4:00pm** on the closing date of **Wednesday 29<sup>th</sup> July, 2015** will not be considered.
- Lowest bid will not necessarily be accepted as successful bid.
- **It is the responsibility of the bidder to pay courier chargers and all other cost associated with the delivery of the hard copy of the Tender submission.**

## TENDER SUBMISSION CHECK LIST

*The Bidders must ensure that the details and documentation mention below must submitted as part of their tender Bid*

Tender Number \_\_\_\_\_

Tender Name \_\_\_\_\_

1. Full Company Name: \_\_\_\_\_  
**(Attach copy of Registration Certificate)**
2. Director/Owner(s): \_\_\_\_\_
3. Postal Address: \_\_\_\_\_
4. Phone Contact: \_\_\_\_\_
5. Fax Number: \_\_\_\_\_
6. Email address: \_\_\_\_\_
7. Office Location: \_\_\_\_\_
8. TIN Number: \_\_\_\_\_  
**(Attach copy of the VAT Registration Certificate – Local Bidders Only)**
9. Company Registration Number: \_\_\_\_\_  
**(Attach copy of the Business License)**
10. FNPF Employer Registration Number: \_\_\_\_\_  
**(For Local Bidders only)**
11. Contact Person: \_\_\_\_\_

I declare that all the above information is correct.

Name: \_\_\_\_\_ Position: \_\_\_\_\_ Sign: \_\_\_\_\_

Date: \_\_\_\_\_