SUPPLY OF PAINTS FOR FEA's HEAD OFFICE PAINTING WORKS

Tender Number: MR 49/2015

1. BACKGROUND

Fiji Electricity Authority (FEA) is a statutory body vested with the responsibility for the provision of electricity supply throughout the Fiji Islands.

Fiji Electricity Authority desires to receive tender proposals from the local paint distributers/suppliers to supply paints for the FEA Head Office building refurbishment.

2. LOCATION

FEA's Head Office at 2 Marlow St, Suva

3. PURPOSE

- **a.** Supply of paints for exterior painting of the building, the areas covered are roof, fascias, exterior walls, columns, exterior doors, retaining walls, guardhouses, garage, fence and gates.
- **b.** Calculate the necessary volume required for the painting works taking into considerations, methods of painting and percentages of paint loss during application and the paint DFT needed to be achieved.
- **c.** To propose paints specification suitable for painting of Head Office external surfaces and the forecast life span of paints under extreme environmental conditions.
- **d.** To supply relevant information/specification on procedures of carrying out the following:
- **e.** To provide information on all necessary equipment/plant tools required for the painting works.
- **f.** Supervise painting works on behalf of Fiji Electricity Authority.
- **g.** To provide information on methods of painting, spraying, using paint brush or roller.
- **h.** Provision of your representative to carry out all necessary Quality Checks during painting works, progress of painting works.
- **i.** Provide MSDS of paint supplied.
- **j.** All paints are to be received by the Property Officer
- **k.** Provide the warranty on all the paints.

4. SUPPLYING OF PAINTS

Bidders are to supply water based, oil base and epoxy based paints, including necessary primer and final coats to paint the following building structures.

5. AREAS COVERED

a. External

- Roof and fascia (Main building and the garage)
- Walls (concrete walls and glass wall aluminum frames)
- Columns
- Doors and windows
- Steel columns and railings
- Guard Houses
- Gates and Fences
- Retaining walls

6. PRODUCT DELIVERY AND STORAGE

a. Deliver all painting materials in sealed, original labeled containers bearing manufacturer's name, brand name, type of paint or coating and color designation, standard compliance, materials content as well as mixing and/or reducing and application requirements.

b. Take all necessary precautionary and safety measures to prevent fire hazards and spontaneous combustion and to protect the environment from hazard spills. Materials that constitute a fire hazard (paints, solvents, drop, clothes, etc.) shall be stored in suitable closed and rated containers.

7. VOLUME OF PAINTS REQUIRED

Bidders are to physically obtain exact reading during site visits. FEA will not be responsible for any shortage supply of paints; bidders will have to provide the needed volume at their own cost if less volume is quoted. Therefore bidders must ensure that paints supplied are adequate for all painting works:

8. PROPOSE PAINT SPECIFICATION

Each bidder must submit paint specification of paint proposed to supply including the historical performance and successful projects. Specification must indicate that paint had proven success in applying for the external surfaces, which will last for a minimum of 15yrs under extreme environmental conditions. Specification must also include;

- Product Specification:
- Intended Uses
- Practical Information of the product
- Regulatory Data
- Surface Preparation
- Application
- Product Characteristics
- Systems Compatibility
- Safety Precautions

9. PAINTING PROCEDURES

Bidders must indicate surface preparation methods and procedures of the existing surface of the building.

10. EQUIPEMNT AND TOOLS

Bidders MUST also indicate all necessary tools/plants and equipment that will be used for the painting works.

11. QUALITY CHECKS

Bidders must submit quality assurance program/check lists to assure a maximum performance of the product (paint) that is proposed to supply. Also bidder MUST allow personnel during the refurbishment works to manage quality assurance ensure necessary DFT of coats.

12. MATERIAL SAFETY DATA SHEET (MSDS)

Bidders must submit MSDS of the proposed product (paint) to supply.

13. STANDARDS

Following standards or equivalent must be followed and observed when proposing to supply paints and relevant surface preparation methods:

AS 1580	Methods of test for paints and related materials
AS 1627	Code of Practice for preparation and pre-treatment of metal surfaces prior to protective coating
Part 1	Degreasing of metal surfaces using solvent of alkaline solution
Part 2	Power tool cleaning of steel surfaces
Part 4	Abrasive blast cleaning of steel surfaces
AS 2310	Glossary of paint and painting terms
AS 2311	The painting of buildings
AS 2700	Colours for general purposes.

14. SAMPLES

Before commencing painting, provide on a representative portion of substrates(s), supply 300 x 300mm samples for approval by the Property Officer of the total coating system which meets the specified requirements for colour, gloss and texture for each different colour selected to be applied.

15. SCHEDULE OF PAYMENT

Item	Scope of Work	Quantity	Unit Price	Extended Price
1.	Supply of paints for the Roof			
2.	Supply of paints for the Fascia			
3.	Supply of paints for the columns			
4.	Supply of paints for the glass wall aluminum frames (2 Pac)			
5.	Supply of paints for steel columns and railings (2 Pac)			
6.	Supply of paints for the retaining walls			
7.	Supply of paint for the Guard houses			
8.	Supply of paint for the fences			
9.	Supply of pavement paint for the car parks			
10.	Provisions for QA personnel during painting works			
11.	Delivery Cost			
			VEP - TOTAL	
			VAT -15%	
			VIP - TOTAL	

Note.

1. *Please include other costs which may be associated with supplying of paint.*
2. *Provide further break down cost if need be.*

16. SPECIAL CONDITION OF TENDER

Bidders shall submit a lump sum price and offers submitted shall include the following;

a. COMPANY INFORMATION

- Company profile
- Copy of company registration
- Schedule of Directors
- Schedule of key employees and qualifications
- Two written referees from residential and commercial clients

b. PROFFESIONAL EXPERIENCE

- Area(s) of specialized professional experience
- Recent completed projects and contract value
- Names and contacts of Client references

c. CURRENT COMMITMENTS

- Company projects currently in progress and projected completion
- Company resources that will available for this project

17. MANDATORY REQUIREMENTS

Comply in all respect with FEA's rules and regulations.

18. OWNERSHIP OF PROPOSALS RESPONSES

All documents, materials, articles and information submitted by the bidder as part of or in support of the Proposal shall become upon submission the absolute property of the FEA and will not be returned to the Bidder at the conclusion tender evaluation process, provided that the Bidder shall be entitled to retain copyright and other intellectual property rights therein.

19. EVALUATION OF BIDDER'S CAPACITY

Bidders that cannot demonstrate sufficient capacity to fulfill the tender will not be considered. The FEA reserves the right to inspect the premises/facilities of any Bidder for the purposes of determining its ability to fulfill the Contract.

TENDER CHECK LIST

(To be filled and accompanied with the Tender Proposals/Documents)

Tender Specification Form **Tender Number** _____

Tender Invitation and Acceptance Terms & Conditions of the Tender

The following information has to be filled by the bidder and submitted with Tender Documents:

1. Company Name:_____
2. Director/Owner(s):_____
3. Postal Address:_____
4. Phone Number:_____
5. Fax Number:_____
6. Office Location:_____
7. TIN Number:_____
8. VAT Registeration:_____
9. Company Registration Number:_____
10. FNPF Employer Registration Number:_____
11. Number of Branches & Locations:_____
12. Years of Experience:_____

I declare that all the above information is correct.

Name: _____ Position: _____ Sign: _____

Date: _____

Information required for this Tender Check List (*Please Tick & Enter the page number of the Submission)*

☐ Company Profile (Including Director(s) Owner(s) Page NO._____

☐ Certificate of Business Registration Page NO._____

☐ Business License Page NO._____

☐ TIN Number Page NO._____

☐ Vat Registration Page NO._____

☐ Knowledge & Expertise of Staff Page NO._____

(Key Employee Profile. Curriculum Vitae….etc)

☐ Cost Proposal Page NO._____

☐ Description & Quality of Product/Service Page NO._____

☐ Price Validity of Product/Service Page NO._____

☐ Warranty/Guarantee of Product/Service Page NO._____

☐ Other Information Regarding this Tender Page NO._____

To be filled and accompanied with the Tender Proposal Documents

Submission of Tenders

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the FEA Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at 4:00pm, on Wednesday 15th of April, 2015.

Each tender shall be sealed in an envelope with:

The envelope bearing only the following marking:

Tender- MR 49/2015 – Supply of Paints for FEA's Head Office Painting Works

The Secretary, Tender Committee
Fiji Electricity Authority

Supply Chain Office

Private Mail Bag, Suva

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse of the envelope. (Bids via e-mail or fax will not be considered).

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act.

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360 or (+679) 9991587.**