



MR 24/2015

Date: 12/02/15

**Tender Name: Preferred Supplier for Supply of
Standard Overalls and Live Line Overalls**



FIJI ELECTRICITY AUTHORITY

TENDER No. MR 24/2015

Preferred Supplier for Supply of Standard and Live Line Overalls

The Fiji Electricity Authority invites sealed tenders from Preferred Supplier for the Supply of Standard and Live Line Overalls.

Interested bidders are to contact the Supply Chain Department at the FEA Head Office Suva on phone **3224360/9991587** for collection of tender specification or e-mail tenders@fea.com.fj.

This tender closes at 4:00 p.m. on Wednesday, 4th March, 2015.

Two (2) hard copies of Tenders in sealed envelopes and clearly marked as –

“Tender No.MR 24/2015 – Preferred Supplier for Supply of Standard and Live Line Overalls” must be addressed to the; **“The Secretary – Tender Committee, Fiji Electricity Authority, Private Mail Bag, Suva;** and be deposited in the **Tender Box** located at the **Fiji Electricity Authority Head Office, 2 Marlow Street, Suva;** by no later than the above stipulated date and time.

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act.

All late tenders, unmarked envelopes and envelopes without bidder’s name and address on the reverse will be returned to the Tenderers. (Bids via e-mail or fax will not be considered).

The lowest bid will not necessarily be accepted as the successful bid.

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THE COMPANY - FEA

Fiji Electricity Authority (FEA) is a government owned company solely responsible for supplying power throughout the Fiji Islands. Power is supplied through Hydro, Diesel and wind mill generators located in different parts of Fiji.

The operations of the company are organized into three geographically defined divisions, which correspond to the national administrative divisions. These divisions are:

1. Central/Eastern based in the capital, Suva
2. Western based in the city of Lautoka
3. Northern based in the town of Labasa

Suva and Lautoka are on the island of Viti Levu with main warehouse while Labasa is the commercial centre of the island of Vanua Levu. Lautoka warehouse is designated as the **Central Stores**.

Purpose and description of the Tender

The Fiji Electricity Authority (FEA) is inviting Request for Proposal [RFP] for supply of Overalls from suitable Companies.

Tender Term – [3 Years]

1. Product Information

The supplier should be a manufacturer, authorized distributor or reseller of the products.

The vendors shall submit the names/contacts of utilities or projects where they have previously supplied this material to.

All relevant test reports, product standard certificates and product specification / drawings are required to be supplied in the bid as part of their proposal.

Other information to be provided by the Bidder as part of the proposal is:

1. Manufacturer's / Vendor's warranty on the product.
2. Relevant Test Reports
3. Lead time
4. Standard compliance certificate.
5. The bidder must provide the weight or CBM of the products

6. Previous FEA experience with the Bidder and supplier DIFOTIS
7. Safety Helmet should be together with the chin strap and must comply with Aust/NZ standards.
8. Safety Helmets should be yellow and vented.
9. Tool bags should be green canvas

2. Delivery – Kinoya, Navutu, Labasa

4. INCOTERMS AND PRICING – The bidder must clearly state the price of their product with INCOTERMS associated with the price.

5. Bidder Details

The Bidder shall provide all the necessary information specified in the tables below:

General
The registered name of the Bidder:
Business address for correspondence: <i>(Location, Street , Locality City, Pin Code, Country, Telephone, Facsimile, Email Other)</i>
Contact name of the Authorised Person:
Contact's position: <i>Contact addresses if different from above</i> <i>Locality City, Pin Code</i> <i>Location, Street, Country, Telephone, Facsimile, Email, Web address</i>
Business structure:
Include the organisations years of experience in this field and reputation in the market place.
Financial standing <i>(Information designed to give client confidence in the financial competence of the BIDDER.)</i> <i>Audited financial accounts for past three years shall be included in appendix.</i>
Company Profile(s)

6. Other value added services.

The bidder is open to include any other information that may add value to their product / Services or after sales services.

7. Stock Availability.

1. Size of stock holding and ability to meet the required quantity.

8. Technical Support

1. Bidder may provide any detail or information of what technical support is available to FEA to make better use of supplier product.

9. Evaluation Criteria of the Bidders

Item No.	Descriptions	Weighting %
1	Technical Compliance & Specifications	40
2	Relevant Test Reports	15
3	Product Warranty	5
4	Credit terms – 30 Days and above	5
5	Price	5
6	Lead Time – DIFOTIS	5
7	Other Value added services	10
8	Quality Assurance	15
	Total	

10. Nominated Agent - Respondents shall state if it is their intention, if successful, to appoint an agent for any portion of the services offered.

- i) Respondents shall provide at least the following details of the proposed Agent in the appropriate schedule:
 - (a) Name and address of the Agent
 - (b) Location of factory/premises / Warehouse

- (c) Number of people employed
- (d) Quality Assurance status of proposed Agent; and
- (e) Relevant experience

ii) Respondents shall guarantee that all services provided by Agent and furnished under this Tender shall be free from deficiencies in design, performance, materials and workmanship.

11. Product Description and quantity.

No.	Description	Unit of Measure	12 Months Usage
I03475	OVERALLS - SIZE 30	Each	2
I03475A	OVERALLS - SIZE 32	Each	15
I03475B	OVERALLS - SIZE 34	Each	84
I03475C	OVERALLS - SIZE 36	Each	217
I03475D	OVERALLS - SIZE 38	Each	299
I03475E	OVERALLS - SIZE 40	Each	287
I03475F	OVERALLS - SIZE 42	Each	227
I03475G	OVERALLS - SIZE 44	Each	90
I03475H	OVERALLS - SIZE 46	Each	38
I03475I	OVERALLS - SIZE 48	Each	15
I03475J	OVERALLS - SIZE 50	Each	5
I03475K	OVERALLS SIZE 54	Each	4
I03475L	Overall Size 56	Each	0
I03468	LIVE LINE OVERALL SIZE 36	Each	4
I03469	LIVE LINE OVERALL SIZE 38	Each	12
I03470	LIVE LINE OVERALL SIZE 40	Each	16
I03471	LIVE LINE OVERALL SIZE 42	Each	20
I03472	LIVE LINE OVERALL SIZE 44	Each	25
I03473	LIVE LINE LINEMEN OVERALLS 46	Each	7
I03473A	LIVE LINE OVERALL SIZE 48	Each	10

12. Specifications

Standard Overall

- Heavy duty cotton contrast (navy/orange) two-way zipper front overall with 25mm 3M8910 Silver reflective Tape Across chest and back and down both sleeves and now on legs around above and around below the knees.
- Embroidery “FEA” small logo on wearer’s LHS chest pocket and RHS chest pocket.
- “Take 5” embroidery and large “FEA” embroidery on upper back between the shoulder blades

Live Line Overall

- FEA Live Line poly cotton contrast (navy/orange) Raglan Sleeve Two way zipper front overall with embroidery “FEA” small logo on wearer’s LHS chest pocket and RHS chest pocket.
- “Take 5” embroidery and large “FEA” embroidery at upper back between the shoulder blades

Bidders to Pricing in following Material Types

- 100% Cotton – 310gsm
- 65% Polyester and 35% Cotton
- 100% Cotton – 190gsm

The Bidders must provide a sample of each overall together with their bid submission.

13. Product Warranty Period – The bidders to provide warranty period

14. Tender Evaluation

After the bids are received, it will go through a normal tender evaluation process as per FEA’s Tender Policy and Procedures. The successful and unsuccessful bidders will be advised of the outcome after completion of the Tender evaluation process

The successful the bidder will enter into a **3 years contract with FEA** as mutually agreed. All terms & condition, and pricing details will be stipulated in contract documents.

Submission of Tender

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the FEA Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at 4:00pm, on Wednesday 4th of March, 2015.

Each tender shall be sealed in an envelope with:

The envelope bearing only the following marking:

Tender- MR 24/2015 – Preferred Supplier for Supply of Standard and Live Line Overalls.

The Secretary, Tender Committee
Fiji Electricity Authority

Supply Chain Office

Private Mail Bag, Suva

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse of the envelope. (Bids via e-mail or fax will not be considered).

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360 or (+679) 9991587.**